



**WEST VANCOUVER**  
**YACHT CLUB**

# **APPLICATION FOR MEMBERSHIP**

# ABOUT WEST VANCOUVER YACHT CLUB

## About the Club

Situated in Fisherman's Cove, in beautiful West Vancouver, is West Vancouver Yacht Club.

From humble beginnings, West Vancouver Yacht Club (WVYC) has developed into an outstanding yacht club. As the story goes, in the fall of 1945, six men with a vision signed a charter which formally brought WVYC into existence with six boats in Sandy Cove. By 1951, a syndicate of 18 members had purchased land in Fisherman's Cove. Through the remainder of the decade, the club obtained nearby properties, developed the basin and started the Junior Sailing program.

The last few decades have seen a lot of growth and change. Today, the Club remains committed to meeting the needs of Members of all ages. Whatever your boating passion or age, you will find it at WVYC! Celebrated competition, exceptional cruising, learn to sail and education, quality facilities for you and your yacht, fine food and camaraderie ...

## WVYC's Values

### WE ARE A YACHT CLUB

- We provide premier facilities and the best possible coaching, training and boat-based recreational opportunities.
- We offer Members the choice to enjoy our facilities for recreation or follow a competitive path.

### EXCEPTIONAL SERVICE

- We strive to deliver exceptional service in all areas of the Club and continue to search for the "best practices" to improve the Member experience.
- We create opportunities that promote social connection.
- We are a 'home away from home', offering a safe, private and well-organized environment.

### CONTINUOUS IMPROVEMENT

- We are committed to continuously improving our facilities, services and programming.
- We seek new and innovative ways to enhance the Member experience.
- We anticipate the needs and wishes of future Members.

### FISCAL RESPONSIBILITY

- We are fiscally responsible in our decision-making
- We ensure the Club maintains a healthy financial position
- We practice good governance

### STEWARDSHIP

- We are respectful of our unique and natural environment and responsibly manage our land and our surroundings
- We provide Members and the Board of Directors with the information required to make informed decisions

### RESPECT

- We live by and operate the Club according to our values.
- We promote mutual respect between Members and between Members and staff.
- We deliver an inclusive and congenial environment for all Members.

### VOLUNTEER-BASED CLUB

West Vancouver Yacht Club is a volunteer-based Club which enhances Member experience and encourages communication and sharing of knowledge throughout the Membership.

### Bylaws and Rules

Applicants are required to familiarize themselves with the Club's [Constitution and Bylaws](#) prior to submitting their application.

Members are bound by the Constitution and Bylaws in force at the date of their acceptance into the Club; the Constitution and Bylaws may be amended from time to time.

# APPLICATION GUIDELINES

## Application Requirements / Checklist

- ☐ Applicant must be 19+ years of age (16 years if applying for Intermediate Membership)
- ☐ Applicant and spouse must provide a photocopy of government-issued photo ID (for example, driver's license or passport)
- ☐ Two sponsors \*
- ☐ I have read the [Constitution and Bylaws](#) of West Vancouver Yacht Club.

## Sponsor Criteria

- An applicant must have two sponsors who are currently West Vancouver Yacht Club Members

*\* In the case of an applicant not having two sponsors who are WVYC Members, two letters of reference from the following sources must be attached: president or general manager of an existing or recent private club affiliation, a business associate (supervisory), a clergy person, or a professional designation, such as Engineer, Doctor, CA, CGA, CMA, CPA or more.*

- A Member acting as a sponsor must meet the following criteria:
  - Be an Active, Associate, Honorary Life or Senior Member of good standing for at least the past 12 months
  - Be at least twenty-seven (27) years of age
  - Have known the applicant for at least two years
  - Can speak reliably on the applicant's character and their suitability to be a Member
  - Sponsor should not be a family member
- All completed sponsor forms (or reference letters if applicable) must be submitted in confidence directly to the Membership Department via email - [membership@wvyc.ca](mailto:membership@wvyc.ca).

## Application Process

Applicants can expect the application process to take up to 30 days or more. Once the application is submitted:

The Board of Directors shall at their next meeting vote upon the application provided that notice of the application has been published or sent to the Members at least seven (7) days in advance of such meeting and further provided that any Director who has proposed or seconded an applicant shall abstain from voting on the election of such applicant.

## Important Facts

- All membership application materials are confidential and will not be disclosed to parties outside the application evaluation process and membership administration.
- Applicants are required to interview with a representative/s from the Membership Committee regardless of having two sponsors (or references) and meeting all the application requirements.
- Applicants are not permitted to use the Club throughout the application process.
- The Club, in its sole discretion, may decline to consider or process any application without providing a reason.
- Any untrue or misleading response or representation provided during the application process is grounds for rejection.
- Club communications and execution of all application documents will be in the English language. Translation services for documents, interviews or other submissions are to be provided by the applicant.

# APPLICATION

## Applicant Information:

surname	given name(s)	preferred name(s)	birthdate (dd/mm/yyyy)
home address		city/province	
postal code	cell phone	email	
occupation	company name	company website	
company's nature of business	business address	city/province	
postal code :	business phone	home phone	cell phone
preferred contact number: _____			

## Spousal Information:

name of spouse (surname)	given name(s)	preferred name(s)	birthdate (dd/mm/yyyy)
occupation	company name	company website	
business address	city/province	postal code	
business phone	email	home phone	cell phone
preferred contact number: _____			

Section 1.10 (a) of WVYC Constitution and Bylaws specifies: *Spouses shall have the following rights: An Active membership or Honorary Life membership may be held jointly by spouses living in the same household.*

**I confirm that the spouse information provided above meets the criteria of Section 1.10 (a).**

☐ I would like to receive the weekly E-Newsletter

☐ I would like to receive the bimonthly Foghorn Magazine

## Children 18 years of age and under:

preferred email for child(rens) program registration \_\_\_\_\_

1.	surname	given name(s)	preferred name(s)	birthdate (d/m/y)
2.	surname	given name(s)	preferred name(s)	birthdate (d/m/y)
3.	surname	given name(s)	preferred name(s)	birthdate (d/m/y)
4.	surname	given name(s)	preferred name(s)	birthdate (d/m/y)

# TERMS OF APPLICATION

Failure to respond to all questions accurately and completely may result in a delay of the application process and/or the denial of said application. Failure to fully disclose any information required by this application or false or misleading disclosures may result in the immediate expulsion of the applicant from membership.

I, \_\_\_\_\_, hereby apply for membership at West Vancouver Yacht Club on the following terms and conditions:

1. Privileges within the Club will not be available until my application has been approved and I have been admitted to membership. Monthly dues will commence in the month following Membership approval by the Board of Directors.
2. Upon admission to the waiting list or as a Member, West Vancouver Club takes no responsibility for the length of time required to gain admittance as a Member.
3. At the date of this application the entrance fee set by the Board of Directors is \$ \_\_\_\_\_ (Our current [Entrance Fees & Dues](#) are listed on [www.wvyc.ca](http://www.wvyc.ca)). I understand the entrance fee is subject to GST.
4. For my application to be considered, I understand that a non-refundable deposit will be required. (*This deposit is not less than the greater of \$1,000 or 25% of the total Membership fee payable, plus total taxes due for entrance fees.*) Following submission of the application, WVYC Administration will be in touch to confirm the exact deposit amount required. The deposit will be applied to the entrance fee if my application is approved.
5. Upon admission as a Member I shall do either of the following:
  - ☐ Pay the total entrance fee and pay no further entrance fees when I am admitted to Membership.
  - ☐ Opt to finance the balance of the entrance fees through the Club's installment payment program over 48 months.Click [HERE](#) for an example of the Promissory Note, if applicable.

NOTE: Entrance fee is subject to all applicable taxes. Entrance fee is subject to change without notice.

6. The entrance fee shall not be refundable for any reason once Membership has been approved.
7. Upon acceptance for membership in West Vancouver Yacht Club, I hereby consent and agree as follows:
  - (a) To abide by the Constitution and Bylaws of the Club.
  - (b) To abide by all rules as prescribed by the Directors of West Vancouver Yacht Club.
8. I have read and accept West Vancouver Yacht Club's Privacy Policy, Constitution and Bylaws and Regulations.
9. Upon approval, Membership begins.

I hereby apply for membership in the West Vancouver Yacht Club. If elected, I hereby agree to be guided by the norms of the [Exemplary Membership](#) and to abide by the [Bylaws and Regulations](#) of the West Vancouver Yacht Club, and I understand that acceptance of this application for membership does not, in any way, oblige the Club to provide mooring space. Furthermore, I fully understand that any misrepresentation of fact made by me in this application shall be sufficient reason for the Board of Directors to refuse to consider this application, or if elected, to cancel my membership at any time without refund of monies paid to the West Vancouver Yacht Club.

Please check the type of Membership you are applying for:

☐ Active Membership      ☐ Intermediate Membership      ☐ Affiliate Membership

Type your name below to agree to all terms and conditions of this application:

\_\_\_\_\_  
primary applicant

\_\_\_\_\_  
spouse (if applicable)

*This application is subject to the approval of the board of directors of the Club. Applicants for membership must be sponsored by two members in good standing that they have known for a minimum of two years. In the case of an applicant not having Club sponsors, two letters of reference from the following sources must be submitted directly to the Membership Department via email ([admin@wvyc.ca](mailto:admin@wvyc.ca)): president or general manager of an existing or recent private club affiliation, a business associate (supervisory), a clergy person, or a professional designation, such as Engineer, Doctor, CA, CGA, CMA, CPA or more.*

# INTENT FOR MEMBERSHIP

please tell us why yourself/your family are looking to join West Vancouver Yacht Club:

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please specify your primary reason(s) for joining West Vancouver Yacht Club:

- |                                     |  |   |                                      |
|-------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> facilities | <input type="checkbox"/> food & beverage service     | <input type="checkbox"/> meet like-minded boaters | <input type="checkbox"/> location    |
| <input type="checkbox"/> networking | <input type="checkbox"/> spend more time with family | <input type="checkbox"/> friends are Members      | <input type="checkbox"/> other _____ |

please indicate your main areas of interest (tick as many as you like):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> social events           | <input type="checkbox"/> adult learn to sail | <input type="checkbox"/> outstations       | <input type="checkbox"/> boat 2 go program |
| <input type="checkbox"/> family oriented events  | <input type="checkbox"/> racing              | <input type="checkbox"/> food & beverage   | <input type="checkbox"/> other _____       |
| <input type="checkbox"/> junior sailing programs | <input type="checkbox"/> volunteerism        | <input type="checkbox"/> cruise in company |  |

WVYC is inherently a volunteer-based club. Although not mandated, volunteering is highly recommended to get the most out of your Club Membership. Please check areas of interest or expertise below.

general volunteer opportunities:

- |  |  |   |                                    |
|--|--|---|------------------------------------|
| <input type="checkbox"/> work parties        | <input type="checkbox"/> club racing           | <input type="checkbox"/> regatta events | <input type="checkbox"/> boat work |
| <input type="checkbox"/> large social events | <input type="checkbox"/> regular social events | <input type="checkbox"/> committee work |                                    |

committee work:

- |  |  |                                  |  |
|--|--|----------------------------------|--|
| <input type="checkbox"/> membership & marketing            | <input type="checkbox"/> fleet                 | <input type="checkbox"/> finance | <input type="checkbox"/> long range strategic planning |
| <input type="checkbox"/> junior activities & sail training | <input type="checkbox"/> house & club services | <input type="checkbox"/> moorage | <input type="checkbox"/> social                        |
| <input type="checkbox"/> outstations                       | <input type="checkbox"/> staff captain         | <input type="checkbox"/> IT      | <input type="checkbox"/> yearbook                      |
| <input type="checkbox"/> archives                          |  |                                  |  |

skill sets you may bring to the club:

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> board of directors/governance | <input type="checkbox"/> social & event planning | <input type="checkbox"/> trades                | <input type="checkbox"/> food & beverage     |
| <input type="checkbox"/> marketing                     | <input type="checkbox"/> legal                   | <input type="checkbox"/> medical               | <input type="checkbox"/> finance             |
| <input type="checkbox"/> real estate/development       | <input type="checkbox"/> social media            | <input type="checkbox"/> IT                    | <input type="checkbox"/> facility management |
| <input type="checkbox"/> photography                   | <input type="checkbox"/> childcare               | <input type="checkbox"/> running sailing races | <input type="checkbox"/> other _____         |

Please provide examples of previous volunteer activities: \_\_\_\_\_

If applicable, please indicate the name of the Member who referred you to the Club or specify how you found out about West Vancouver Yacht Club.

- |  |  |
|--|--|
| <input type="checkbox"/> referral from another Member: _____<br>(surname/given name) | <input type="checkbox"/> advertisement |
| <input type="checkbox"/> website   | <input type="checkbox"/> word of mouth |
| <input type="checkbox"/> social media  | <input type="checkbox"/> other _____   |

Are you or your partner currently a member of another club?

May we call for a reference check?

- ☐ Yes Name of club: \_\_\_\_\_
- ☐ No

- ☐ Yes
- ☐ No

Have you ever been refused admission to or been expelled from any Club? If yes, please explain \_\_\_\_\_

# BOAT INFORMATION

If you own a boat, please complete the information below:

name of vessel		registration / 13K / BC	manufacturer & model
<input type="checkbox"/> power	<input type="checkbox"/> sail		
<input type="checkbox"/> gas	<input type="checkbox"/> diesel		
length overall (LOA)	present moorage		
please indicate your boating qualifications (if any):			
beam	draft	<input type="checkbox"/> PCOC (Pleasure Craft Operator Card)	<input type="checkbox"/> VHF Restricted Operator's Certificate
yachting experience / other boating qualifications			

## PRE-AUTHORIZED PAYMENT

Upon approval by the Board of Directors, I will be contacted by West Vancouver Yacht Club to organize payment for the remainder of the entrance fee. I understand that I will begin to incur monthly dues once my account is activated. If I have not activated my account 30 days after approval, I will begin incurring monthly dues regardless. Please note: Pre-authorized payment is optional. Payment may also be made by timely cheque or interac transfer.

surname	given name(s)	preferred name(s)
address		city/province
postal code	telephone number	email
bank or financial institution	branch address	city/province
bank number	transit number	account number
maximum withdrawal		

☐ Please use this banking information as my payment method for my West Vancouver Yacht Club account.

Until further written notice to you, I hereby authorize West Vancouver Yacht Club to draw on the above account on the 28th day of each month for payment of the amount of each monthly statement rendered by West Vancouver Yacht Club to me for dues, services, food services, adjustments and all other charges incurred.

I may revoke my authorization at any time, subject to providing notice within 30 days of the next withdrawal. I may obtain a sample cancellation form, or further information on my right to cancel a PAD Agreement, at my financial institution, or by visiting [cdnpay.ca](https://cdnpay.ca)

I understand I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit [cdnpay.ca](https://cdnpay.ca)

applicant's name & surname as signature

date signed (dd/mm/yyyy)

# CREDIT CHECK

## consent to credit check:

I/We understand that West Vancouver Yacht Club may require credit checks as part of application for membership. I/We hereby consent to West Vancouver Yacht Club obtaining credit reports concerning me/us from any credit reporting agency.

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applicant's name & surname as signature

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date (dd/mm/yyyy)

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spouse's name & surname as signature

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date (dd/mm/yyyy)

I/We have read and understand the terms of this application. The answers I have given to the questions in this application, and in any attachments to it, are true and correct.

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applicant's name & surname as signature

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date (dd/mm/yyyy)

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spouse's name & surname as signature

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date (dd/mm/yyyy)

## Personal Information Protection Act Notice:

The personal information on this form will be used for the purposes of evaluating your Membership application to West Vancouver Yacht Club. If the application is approved, this information will be used by the Club to set up and administer your Member account and limited information will be made available to Club Members via the Club Handbook and Online Membership Directory in the Member-only portion of the Club's website. The personal information will be protected in accordance with the access and privacy provisions of the Personal Information Protection Act (PIPA). If you have any questions relating to this, please contact the Club manager at [manager@wvyc.ca](mailto:manager@wvyc.ca).